

Draft Agenda
UPR Drafting “Write-shop”: Concepts, Process and Drafting

| Tanoa Hotel, Apia In-Person Delivery Mode 27 – 28 January 2026, 9:00 am – 5:00 pm | |
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| DAY 1: Wednesday 27th January | |
| 8:30am | Registration |
| 9:00am | Official Opening Formalities |
| 9:30am | <p>Session 1: Write-shop overview</p> <ol style="list-style-type: none"> 1. Objectives, Outcomes & Output 2. Roles and technical support 3. CSO ownership and capacity strengthening 4. Introduction to Human Rights & Universal Periodic Report (UPR) <i>Understanding concepts, definition, application and role of ‘Rights Holders’ and ‘Duty Bearers’</i> <p>Dialogue (Q&A) The role of NGO/CSO stakeholders in upholding human rights?</p> |
| 10:30am | <p>Session 2: Reporting Process for Human Rights Conventions and UPR <i>Understanding the role of the Human Rights Council, Treaty Bodies and UPR Working Committee and UPR reporting cycle</i></p> <ul style="list-style-type: none"> • Review Samples of Stakeholder Reports (Solomon Islands, Fiji and Vanuatu) • Review UPR recommendations <p>Dialogue (Q&A) Who has previously experienced UPR drafting and/or reporting? (Sharing individual experience and audiovisual resources of PICs reporting in 2025)</p> |
| 11:30am | <p>Session 3: UPR Requirements for Drafting Drafting instructions, stocktake sources of data and information, challenges and opportunities for data access</p> <p>Dialogue (Q&A): What data and sources of information is available to NGOs/CSOs?</p> |
| LUNCH (12:30pm – 1:30pm) | |
| 1:30pm | <p>Session 4: UPR focus areas for 2025</p> <ul style="list-style-type: none"> ✓ Thematic recommendations, UPR Infographic & Areas of common interest <p>Dialogue (Q&A): Are there opportunities for NGOs/CSOs to share data and information to assist the developing/drafting the UPR: CSO stakeholder report?</p> |

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| 3:00pm | <p>Session 4 (Continue): UPR focus areas for 2025</p> <ul style="list-style-type: none"> • Obtain consensus on collective/individual report, Expectations for research and drafting • Group Work (A): Groups of <i>Common Interest</i>, develop an execution plan outlining. <ul style="list-style-type: none"> ✓ Roles & expectations for group members ✓ Required information and data sources <p>Dialogue & Pulse Check (Q&A): Challenges and Opportunities</p> |
| 4:00pm | <p>Session 4 (Continue): <i>DATA to DRAFTING Pathway</i></p> <ul style="list-style-type: none"> ✓ Thematic Leads & endorsement considerations |
| 5:00pm | End Day 1 |
| DAY 2: Thursday 28 December | |
| 8:30am | Registration |
| 9:00am | Opening Prayer & Reflections of Day 1: Lessons learned to strengthen drafting process |
| 9:30am | <p>Session 5 (Drafting 1): Review data & information analysed. Identify the specific issue/problem.</p> <p>(Group facilitation by Thematic Leads & Secretaries)</p> |
| | <p>Dialogue & Pulse Check (Q&A): Challenges and Opportunities</p> |
| 10:30am | <p>Session 5 (continue): Consider the technical content, word limit and sources of data</p> <p>(Group facilitation by Thematic Leads & Secretaries)</p> |
| | <p>Dialogue & Pulse Check (Q&A): Challenges and Opportunities</p> |
| 11:30am | <p>Session 5 (Continues): Include relevant data and analysis</p> <p>(Group facilitation by Thematic Leads & Secretaries)</p> |
| | <p>Dialogue & Pulse Check (Q&A): Challenges and Opportunities</p> |
| | LUNCH (12:30pm – 1:30pm) |
| 1:30pm | <p>Session 5 (continue): Consider the problem and data, propose context-relevant recommendation(s)</p> <ul style="list-style-type: none"> • (Group facilitation by Thematic Leads & Secretaries) |
| | <p>Dialogue & Pulse Check (Q&A): Challenges and Opportunities</p> |
| 2:30pm | Session 5 (Drafting 3 - Continues): Consider the problem and data, propose context-relevant recommendation(s) |

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| | (Group facilitation by Thematic Leads & Secretaries) |
| | Dialogue & Pulse Check (Q&A): Challenges and Opportunities |
| 3:00pm | Session 6 (Group Work): <i>Peer Review of Initial Drafts by each Thematic Area/Group (Problem Statements, Data & Information, Recommendation)</i> |
| 4:00pm | <p>Session 10 (Steps to Submission)</p> <p>Discuss the submission portal and requirements via OHCHR website including arrangements for;</p> <ul style="list-style-type: none"> ✓ Further refinements to the initial draft ✓ Deadline to submit near-final draft for collective endorsement ✓ SPC review of near-final draft <p>Submission of final report to the UPR portal (10th April 2026)</p> |
| 5:00pm | End Day 2 |